CONSTITUTION AND BY LAWS, January 2010 Revision

CONSTITUTION AND BY LAWS

SOUTH COUNTY YOUTH SOCCER CLUB (SCYSC)

Dec.6, 1982; Dec.8, 1987; Dec. 12, 1989; Nov., 1990; Dec., 1991; Jan., 1993; Dec.,1993; Dec.,1994; Dec., 1997; April, 1998; Dec.,1998; Dec. 15, 1999; Dec. 19,2000; Dec. 2001, Dec. 2004, Dec. 2007; Jan. 2010

ARTICLE I NAME

The name of this organization shall be the South County Youth Soccer Club (SCYSC), a not-for profit, 501-(c)(3) corporation of the State of Rhode Island and Providence Plantations. The organization may, for time-to-time, do business as Soccer Club of South County Rhode Island (SCSouthRI), SCSouth, Football Club of South County Rhode Island (FCSouthRI), or FCSouth.

ARTICLE II PURPOSE

The purpose of this organization shall be to develop sportsmanship, sense of community, athletic skills, teamwork and confidence through the promotion and administration of the game of soccer among players of all ages.

ARTICLE III TERRITORIAL LIMITS

The primary focus of this organization's activities are but not limited to the town of South Kingstown. The club shall encourage cooperation & coordination with other towns, especially nearby Rhode Island towns of Narragansett, Charlestown, Richmond, & Hopkinton (CHARIHO), and Westerly.

ARTICLE IV AFFILIATIONS

This organization shall be an affiliated division of Soccer Rhode Island (SRI), which is an affiliated division of the U.S. Youth Soccer Association, and the U.S. Soccer Federation. The organization may seek, from time-to-time, affiliation with other US national or international soccer associations which further the objectives of promoting soccer within the organization, e.g., American Youth Soccer Organization (AYSO) or US Club soccer.

ARTICLE V MEMBERSHIP

Section 1. Membership in this organization shall consist of all current organization-approved coaches, directors and committee members, registered players, parents or legal guardians of registered players, and team sponsors. Any player, upon completion of a club registration form within the accepted registration periods and payment of the necessary fee that will be determined yearly by this organization, shall be accepted as a member and registered player.

Section 2. With the following exceptions, all members have voting privileges at the Annual General Meeting (AGM) for the purpose of electing certain Board of Director (BOD) officers and for the purpose of voting on changes to the Constitution and Bylaws. Except for directors, all Deleted: under the age of 20. Deleted: the Rhode Island Youth Soccer Association and Deleted: youth under the age of 20 and votes must be cast in person at the AGM with the following exceptions:

1) sponsors do not have voting privileges;

2) registered players under the age of 18 do not have voting privileges;

3) parents of players 18 years of age or older do not have voting privileges; 4) no individual, or household, may cast more than one vote.

ARTICLE VI GOVERNMENT

This organization shall be governed by a Board of Directors (BOD) who shall enforce the rules of the SCYSC, Soccer Rhode Island, the U.S. Youth Soccer Association, and other affiliated national or international soccer associations. They shall have the power to ratify, alter, or reject (subject to appeal of the general membership) any proposal made by the membership of this organization. They shall have the authority to arrange soccer games in their own name and suspend any player, coach or official from this organization by due process. They shall have the authority to settle all disputes concerning the operation and fellowship of this organization.

ARTICLE VII BOARD OF DIRECTORS

Section 1. The Board of Directors shall consist of the following positions:

1. President (PRES)

2. Vice President, Liabilities, & Risk Management (VPRES)

3. Secretary (SEC)

4. Director of Finance & Treasury (DFIN)

5. Director of Recreational Programs (DREC)

6. Director of Competitive Programs (DCOMP)

7. Director of Facilities (DFAC) (including fields)

8. Director of Referees (DREF)

9. Director of Tournaments (DTOURN)

10. Director of Fund-Raising (DFUND)

11. Director of Legal Affairs & General Counsel (DLEGAL)

12. Director of Coaching (DCOACH)

13. Director of Communications (DCOMM) (including website)

14. Director of Volunteers (DVOL)

15. Immediate Past President (PPRES)

The BOD shall have the option of appointing, with approval of two thirds of the Board, up to four additional at-large members who shall serve until the next AGM. Each member of the board of Directors shall have one vote at BOD meetings. In the case of absence, that vote may be cast by email to the presiding BOD meeting chair prior to the meeting or through a designated proxy (in writing and dated for the meeting in question), provided this alternate is a member of this organization. In addition to these elected positions, the following territorial positions may participate fully in BOD meetings, but will not have voting privileges:

1. Town of South Kingstown Recreation Director or designee

2. South Kingstown Boys Varsity Soccer Head Coach

3. South Kingstown Girls Varsity Soccer Head Coach

Deleted: the Rhode Island Youth Soccer Association (RIYSA), and Deleted: , House League Director Deleted: , Registrar,

ARTICLE VIII DUTIES OF THE OFFICERS

Section 1. President (PRES).

The President has the following responsibilities and duties and shall:

1. Prepare agendas and preside over all BOD meetings

2. Appoint any necessary committees and shall be ex-officio member of each committee

3. Be responsible for overseeing activities of the BOD and organization members.

Section 2. Vice President (VPRES).

The Vice President has the following responsibilities and duties and shall:

1. Preside at the BOD meeting in the absence of the President

2. Serve as Insurance Coordinator

3. Maintain a yearly calendar for use in establishing meeting agendas

4. Perform other duties assigned by the President.

5. Serve as the Risk Management Coordinator

Section 3. Secretary (SEC).

The Secretary has the following responsibilities and duties and shall:

1. Keep & disseminate minutes of all BOD meetings

2. Be responsible for any official organization correspondence

3. Maintain the files for the organization.

Section 4. Director of Finance & Treasury (DFIN).

The Director of Finance & Treasury has the following responsibilities and duties and shall:

1. Keep accounts of all monies received and distributed

2. Prepare an annual financial report and budget for approval by the BOD

3. Maintain all financial records for the organization

4. Prepare financial reports for all BOD approved activities

5. Act as purchasing agent for all purchases exceeding $999.99,

6. Prepare financial reports for regulatory agencies

7. Receive, prepare and file all corporate documents and fees

8. Recommend to the BOD how unspecified money donated to the organization shall be dispersed.

Section 5. Director of Facilities (DFAC).

The Director of Facilities has the following responsibilities and duties and shall:

1. Secure permission for use of all fields with town or university officials

2. Act as liaison with the recreation directors for South Kingstown and Narragansett, the South Kingstown and Narragansett school systems and the University of Rhode Island

3. Coordinate, direct, and oversee all field activities and maintenance associated with the Club's recreation programs, competitive programs, organization-sponsored tournaments, and organization-sponsored camps

4. Be responsible for the identification, negotiation, attainment and maintenance of organization offices

5. Lead any land acquisition and development committees formed to expand the resources of the organization.

Section 6. Director of Referees (DREF).

The Director of Referees has the following responsibilities and duties and shall: Deleted: Fields administrator

1. Recruit, train, and schedule referees for all games

2. Authorize the payment of referees

3. Coordinate all referee activities with national, state, & tournament referee officials

4. Develop a referee recruiting and training plan and shall direct the successful execution of that plan.

Section 7. Director of Recreational Programs (DREC).

The Director of Recreational Programs has the following responsibilities and duties and shall:

1. Plan and direct all activities of the organization's recreational leagues (house)

2. Recruit a working committee called the Recreational Operations Committee (ROC) consisting of recreational league coordinators and coaches.

3. Develop ROC agendas for meetings, preside as chairperson for such meetings, and arrange for meeting minutes to be submitted to the Secretary

4. Prepare the recreational program's budget for submission to the Director of Finance & Treasury

5. Prepare a monthly recreational programs report for the BOD

6. Settle all disputes related to the operation of all recreational leagues

7. Appoint an Adjudication Committee of four (non-board) members as well as themselves to:

> 1) promptly hear and rule on any disputes over recreational league game results and
>
> 2) to serve as a prompt hearing board regarding incidents of a possible inappropriate behavior by any parents, coaches, or players within any recreational league. Any findings or decisions of the Adjudication Committee shall be reported promptly to the Board of Directors. Decisions of the Adjudication Committee may be appealed to the Board of Directors within 10 days of notification of the decision.

Section 8. Director of Competitive Programs (DCOMP).

The Director of Competitive Programs has the following responsibilities and duties and shall:

1. Plan and direct all activities of pertaining to the competitive leagues

2. Recruit a working committee named the Competitive Operations Committee (COC) consisting of league coordinators and approved competitive league coaches

3. Develop COC agendas for meetings, preside as chairperson for such meetings, arrange for minutes to be submitted to the Secretary

4. Prepare an annual financial report and budget for submission to Director of Finance & Treasury

5. Prepare a monthly report for the BOD

6. Settle all disputes related to the operation of the Competitive Operations Committee

7. Appoint an Adjudication Committee of four (non-board) members as well as themselves to:

> 1) promptly hear and rule on any disputes regarding rosters within the Competitive Operations Committee, and
>
> 2) to serve as a prompt hearing board regarding incidents of possible inappropriate behavior by any parents, coaches, or players within the Competitive Operations Committee. Any findings or decisions of the Adjudication Committee shall be reported promptly to the Board of Directors. Decisions of the Competitive Operations Adjudication Committee may be appealed to the Board of Directors within 10 days of notification of the decisions.

Section 9. Director of Tournaments (DTOURN).

The Director of Tournaments has the following responsibilities and duties and shall:

1. Plan and direct all organization-sponsored tournaments

2. Recruit a working committee named the Tournament Operations Committee (TOC) consisting of volunteer organization members and all competitive league head coaches.

3. Develop TOC agendas for meetings, preside as chairperson for such meetings, arrange for meeting minutes to be submitted to the Secretary

4. Prepare an annual financial report and budget for submission to the Director of Finance & Treasury

5. Prepare a monthly report for the BOD

6. Identify, research, & disseminate information on tournaments hosted by other organizations that might be of interest to any organization teams

7. Post all tournament results on national tracking agencies

8. Work to get appropriate credit for organization teams competing in rated tournaments

9. Identify, research, & assist teams with tournament travel and accommodations where three or more of the organization's teams attend.

Section 10. Director of Fund-raising (DFUND).

The Director of Fund-raising has the following responsibilities and duties and shall:

1. Direct and lead sponsor efforts for all recreational programs

2. Establish and coordinate fund-raising efforts that support all competitive programs

3. Establish and coordinate fund-raising efforts that support all adult programs

4. Present fund-raising plans to the BOD for approval prior to implementation to ensure that the plans are consistent with affiliated association & SCYSC constitution, bylaws, nonprofit guidelines, and any state and federal laws

5. Establish one or more fund-raising team(s) who may investigate potential fund-raising activities and plans for implementation, progress monitoring, and publicity

6. Report progress to the BOD on a monthly basis.

Section 11. Director of Legal Affairs and General Counsel (DLEGAL).

The Director of Legal Affairs and General Counsel has the following responsibilities and duties and shall:

1. Advise the BOD on any organization matter which may have legal ramifications

2. Assist and advise the organization of administrative hearings or in general disciplinary proceedings

Section 12. Director of Coaching (DCOACH).

The Director of Coaching has the following responsibilities and duties and shall have the following responsibilities:

1. Develop an age-appropriate coaching program for recreational leagues coaches

2. Develop an age-appropriate coaching program for competitive leagues coaches

3. Establish and direct a coaching certification program for competitive league coaches Section

13. Director of Communications (DCOMM).

The Director of Communications (DCOMM) has the following responsibilities and duties and shall:

1. Establish and maintain the organization's website

2. Write organization press releases and coordinate with the press and media outlets

3. Coordinate with recreational and competitive programs to develop and print informational brochures and flyers Section

14. Director of Volunteers (DVOL).

The Director of Volunteers has the following responsibilities and duties and shall:

1. Establish and maintain the organization's volunteer tracking database

2. Help solicit member volunteers for various organizational roles and duties 3. Report annually on volunteer performance to the BOD

Section 15. Immediate Past President (PPRES).

The Immediate Past President has the following responsibilities and duties and shall:

1. Provide advice on organization operations and events to ensure continuity in pursuing organization objectives

2. Lead and direct special committee designated by the BOD

ARTICLE IX RECREATIONAL OPERATIONS COMMITTEE (ROC)

Section 1. The Recreational Operations Committee (ROC) shall be responsible for operating the recreational league including the player drafts, game scheduling, and approving expenditures consistent with the budget approved by the BOD. Changes in

budget line items must be submitted to the BOD for approval, as must all major policy decisions.

Section 2. The Recreational Operations Committee shall be recruited by the Director of Recreational Programs (DREC) and approved by the BOD.

Section 3. Each member of the Recreational Operations Committee shall have one vote within the Recreational Operations Committee and in the case of absence, that vote may be cast by a designated proxy (in writing and dated for the meeting in question), provided this alternate is a member of the organization.

Section 4. The Recreational Adjudication Committee has the authority to hold hearings on all disputed matters that relate to recreational league play. This will include the right to investigate and to correct or demand to be corrected unfavorable conditions which may develop in the organization; to suspend, expel and/or impose such penalties upon any team, coach, and/or person under its jurisdiction guilty of violation or breach of the of the organization, or soccer as promulgated by the United States Soccer Federation, USYSA, SRI, and South County Youth Soccer Club; to hear all cases of misconduct of players, coaches, and other members of the organization in all matters of controversy its decision will be final, subject nevertheless, to appeals to the BOD.

ARTICLE X COMPETITIVE OPERATIONS COMMITTEE

Section 1. The Competitive Operations Committee shall be responsible for operating the Competitive program including approval of travel team rosters, acting as liaisons with RIYSA and approving expenditures consistent with the budget approved by the BOD. Changes in budget line items must be submitted to the BOD for approval as must all major policy decisions.

Section 2. The Competitive Operations Committee shall be recruited by the Director of Competitive Programs (DCOMP), approved by the BOD.

Section 3. Each member of the Competitive Operations Committee shall have one vote within the Competitive Operations Committee and in the case of absence, that vote may be cast by a designated proxy (in writing and dated for the meeting in question), provided this alternate is a member of the organization.

Section 4. The Competitive Adjudication Committee has the authority to hold hearings on all disputed matters that relate to competitive play. This will include the right to investigate and to correct or demand to be corrected unfavorable conditions which may develop in the organization to suspend, expel and/or impose such penalties upon any team, coach, and/or person under its jurisdiction guilty of violations of breach of the rules

of the Club or soccer football as promulgated by the United States Soccer Federation, USYSA, SRI and South County Youth Soccer Club; to Deleted: , RIYSA hear all cases of misconduct of players, coaches, and other members of the Club; in all matters of controversy its decision will be final, subject nevertheless, to appeal to the Board of Directors of the South County Youth Soccer Club.

ARTICLE XI TOURNAMENT OPERATIONS COMMITTEE

Section 1. The Tournament Operations Committee shall be responsible for all activities associated with organization-sponsored tournaments, including acceptance of guest teams and approving expenditures consistent with the budget approved by the BOD. Changes in budget line items must be submitted to the BOD for approval, as must all major policy decisions.

Section 2. The Tournament Operations Committee shall be recruited by the Director of Tournaments and approved by the BOD.

Section 3. Each member of the Tournament Operations Committee shall have one vote within the Tournament Operations Committee and in the case of absence, that vote may be cast by a designated proxy (in writing and dated for the meeting in question), provided this alternate is a member of the organization

ARTICLE XII TRAVEL TEAM COACHES SELECTION COMMITTEE

Section 1. The Competitive Team Coaches Selection Committee shall be comprised of the President, Director of Competitive Programs, Director of Recreational Programs, Director of Referees and three members of the Competitive Operations Committee.

Section 2. The Competitive Team Coaches Selection Committee shall be responsible for reviewing and approving all applicants for the position of Competitive Team Head Coach.

Section 3. The Director of Competitive Programs shall chair the Competitive Team Coaches Selection Committee and shall appoint the three members of the Competitive Operations Committee.

Section 4. Each member of the Competitive Team Coaches Selection Committee shall have one vote within the Competitive Team Coaches Selection Committee and in the case of absence, that vote may be cast by a designated proxy (in writing and dated for the meeting in question), provided this alternate is a member of the organization.

ARTICLE XIII ELECTIONS

Section 1. A Nominating Committee of at least three members shall be appointed by the President by October 15th to prepare a slate with at least one candidate for each position.

Section 2. The above slate of candidates and notification of the general membership meeting described in Section 3 of this Article shall be published in the Narragansett Times and the South County Independent prior to the meeting.

Section 3. An Annual General Meeting of the general membership shall be held in January of each year. Any nominations for officers by other than the nominating committee must be submitted to the Board in writing one month prior to the AGM. Nominees must be seconded and give their consent. Officers and Board members shall be elected by secret ballot (simple majority) and shall assume office immediately. Deleted: December

Section 4. The term of all elected officers shall be for two years. The President, Secretary, Director of Competitive Programs, Director of Tournaments Director of Legal Affairs and General Counsel, Director of Coaches, and Director of Volunteers shall be elected in odd-numbered years. The Vice President, Director of Finance & Treasury, Director of Recreational Programs, Director of Fund-raising, Director of Facilities, Director of Referees, and Director of Communications shall be elected in even-numbered years. In the circumstance that the office of President is vacated prior to the end of term, the Vice President will assume the duties and responsibilities of President; should the office of Vice President be vacated prior to the end of term, the office will be filled by majority vote of the Board.

Section 5. Any officer failing to attend meetings in such a manner as to consistently cause a quorum to not be established shall have his continued tenure subjected to a vote of the membership in no less than ten nor more than thirty days from the last meeting of Officers where a quorum was not established. Any Officer may be removed from office by a two-thirds vote of the membership present at a membership meeting.

ARTICLE XIV MEETINGS

Section 1. The Board of Directors shall meet once a month for a minimum of eight times per year. The Recreational, Competitive and Tournament Operations Committees shall meet monthly at regularly scheduled times.

Section 2. Additional Board of Directors meetings shall be held at the call of the President or 1/3 of the Board of Directors as needed.

Section 3. The President, Director of Recreational Programs, Director of Competitive Programs, or Director of Tournaments may call additional meetings of the Operations Committees as necessary.

Section 4. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the organization's meetings in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt. A quorum shall consist of at least 50% of the voting members of the Board of Directors

Article XV AMENDMENTS

Any modification to the Constitution of this organization must be ratified by a two-thirds majority of the membership present and voting at an Annual General Meeting. A thirty day written and published notification must be made prior to the meeting. This notification must include the intention to modify the Constitution.

(AMENDED 12/15/04 TO READ "CONSTITUTION AND BY LAWS" Deleted: meetings will be run by Roberts Rules of Parliamentary Procedure.)